



Government of Pakistan
Ministry of Information Technology & Telecommunication
NATIONAL INFORMATION TECHNOLOGY BOARD



No. NITB- 4(423)/2025

Islamabad, Oct 23, 2025

TECHNICAL EVALUATION REPORT FOR THE TENDER "DIGITIZATION AND SCANNING OF THE DOCUMENTS" (TENDER NO. NITB-4(423)/2025

Meeting of the Technical Evaluation Committee ("Committee") was held on 23rd Oct, 2025 in the Committee Room, NITB. The following members attended the meetings:

- i. Mr. Mohammad Imran Hyder, Director General (Admn) / Chairman
- ii. Mr. Ahtisham Masood, Director (I&CS) / (Member)
- iii. Mr. Faisal Mumtaz, Project Director / (Member)
- iv. Mr. Muhammad Awais, Program Manager / (Member)
- v. Ms. Hina Babar, Program Manager / (Secretary / Member)

Agenda:

2. The agenda of the meeting was to evaluate the bid against Bid Evaluation Criteria, and Technical Evaluation Criteria of the RFP.

Discussion / Decisions

3. The Committee evaluated the bid as per the following:

a) Stage I- Bid Evaluation Criteria:

The Committee evaluated the submitted bid received from the bidder named Solochoicez (Pvt.) Ltd., against the 'Bid Evaluation Criteria' of the RFP.

b) Stage II- Technical Evaluation:

Solochoicez (Pvt.) Ltd. was evaluated against the section 11.1: 'Technical Evaluation Criteria' of the RFP. The summary of marks obtained by the bidder is as below: (Detailed Evaluation Sheet is attached as Annex-1)

Sr. No.	Bidders	Marks (out of 100)
1.	Solochoicez (Pvt.) Ltd.	92.5

4. The Committee recommended the financial bid of the above mentioned technically qualified bidder be opened expeditiously.
6. The meeting was ended with vote of thanks from and to the Chair.



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Muhammad Awais)
Program Manager / Member

Hina Babar)
Program Manager/ Member / Secretary

(Ahtisham Masood)
Director (I&CS) / Member

(Faisal Muntaz)
Project Director / Member

(Mohammed Imran Hyder)
Director General – Admn / Chairman



Detailed Evaluation Sheet - Annex-I

Sr. No.	Heads	Marks	Total Marks	Marks Obtained
1	Bidder's Experience in Data Entry & Digitization (years since the bidder did first project related to Data entry & Digitization)		15	15
i.	More than 10 years	15		
ii.	Less than 10 years and up to 5	10		
iii.	Less than 5 years	0		
2	Bidder Operational Offices		15	15
i.	Bidder's Operational Offices across Pakistan in three (3) major cities as a minimum, verifiable address, email and contact	15		
ii.	Less than three (3) Operational Offices across Pakistan	0		
3	Financial Position in Past Five Financial Years		20	20
	Highest value will get maximum marks (20 marks) Rs. 200 million to Rs. 500 million (10 marks) Less Than Rs. 200 million (0 marks)			
4	Certification/Affiliation		5	5
	ISO 9001			
5	Similar Work Experience of Relevant Projects		20	20
i.	Minimum 10 Completed Projects of scanning. Work orders/successful completion must be provided with offer.	10		
ii.	At least 3 Projects with more than 2-5 million scans with Software	5		
iii.	Projects/Assignments Completed with Govt. Departments / Institutions (minimum 1 project)	5		
6	Specialized Scanners (as per scope of work) for Binded Record and Maps		10	10
	Overhead Book Scanners (5 marks) Overhead Maps Scanners (5 marks) Camera based Book Scanners (0 marks)			
7	Implementation Methodology		5	2.5
i.	Detailed project implementation plan including Data Entry Application Development & Digitization Methodology to perform the activities	2		



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ii.	Comprehensive detail of bidder's approach on how it will comply with technical requirements for successful and timely accomplishment of entire work	2		
iii.	Methodology to provide technological solution for real-time daily/weekly/periodical reporting (including up-to-date Data Entry & Digitization Status/progress)	1		
8	HR Strength of Bidder Company		5	5
i.	Equal to or more than 50 employees	5		
ii.	Equal to or more than 30 but less than 50 employees	2		
9	Project Resource Team [Assigned to this Project]		5	0
i.	Certified Project Management Team (at least one (1) Resource)	2		
ii.	Certified IT professional with CS Background (5 Permanent Resources)	3		
	TOTAL		100	92.5